



JEEViKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



1st Floor, Vidyut Bhawan - II, Bailey Road, Patna - 800 021; Ph. : +91-612-250 4980; Fax : +91-612-250 4960, Website : www.brlp.in

Ref. No.:- BRLPS/Admn/47/12/5432

Date:- 07.02.13

Office Order

With the expansion of JEEViKA in all districts of Bihar, SPMU office is working at two locations, one at 1st and 2nd floors, Annexe-II, Vidyut Bhawan and the other at 5th floor Biscomaun Bhawan, Patna. Now, there is need to restructure office upkeep committee. Keeping this in view, office upkeep committees are reconstituted as below.

1. For 1st floor, Vidyut Bhawan:-
 1. Mr. U.K.Verma, SFM
 2. Ms. Bhawana, OA
 3. Mr. Uttam Kumar Das, OA
2. For 2nd floor, Vidyut Bhawan:-
 1. Dr. Santosh, PS
 2. Ms. Nidhi Singh, PM
 3. Mr. Jawed Naim, OA
3. For 5th floor, Biscomaun Bhawan:-
 1. Mr. Prashant Krishna, SPM-IB&CB
 2. Ms. Amrita Singh, PM-TLC
 3. Mr. Rajiv Kumar Singh, DPM-Patna
 4. Ms. Swapnil Roy, Mgr-HR, DPCU Patna

Washroom upkeep committee are:

1. For 1st floor, Vidyut Bhawan:
 1. Mr. Uttam Kumar Das, OA
 2. Ms. Bhawana, OA
2. For 2nd floor, Vidyut Bhawan:-
 1. Mr. Jawed Naim, OA
 2. Ms. Nidhi Singh, PM
3. For 5th floor, Biscomaun Bhawan:
 1. Mr. Prashant Krishna, SPM-IB&CB
 2. Ms. Amrita Singh, PM-TLC

The office upkeep committee would meet fortnightly and take necessary steps to ensure proper upkeep and cleanliness of the office. Activities of above teams would be coordinated by A.O. BRLPS.

By the order of CEO,


(Rajesh Parimal)

Administrative Officer

For Distribution

1. CEO/Addl. CEO/Director/OSD/CFO/AO/FO/PS.
2. All SPMs & PMs.
3. DPM, Patna
4. All Project Associates/SPMU-Accountants and OAs.
5. IT Section.